

# **Constitution of Bledlow Ridge Cricket Club**

## **1 Name of Club**

The name of the club is Bledlow Ridge Cricket Club (hereinafter referred to as the Club or BRCC). BRCC is affiliated to the England and Wales Cricket Board (ECB) and Buckinghamshire County Cricket Board (BCC). The Club is an unincorporated association of its members who share joint and several liability for the creditors of the club.

## **2 Purpose**

The purpose of the Club is to promote participation in the sport of cricket in Bledlow Ridge. To this end the Club will:

- Provide the best possible facilities that budgets reasonably allow for the playing of competitive and social cricket
- Provide coaching and practice facilities for players of all ages and abilities
- Promote itself and the sport of cricket to the local community
- Endeavour to become an integral part of the community through the promotion of social events
- Ensure a duty of care to all members of the club
- Provide all its services in a way that is fair to all members or prospective members

The Club will take all practical steps to ensure that it is fully compliant with all laws which apply to its members and its activities and all relevant directives from the sport's National Governing Body (currently ECB).

## **3 Committee**

- (a) The affairs of the Club shall be conducted by a Committee which shall consist of the officers, namely the Chairman, Treasurer, and Secretary, together with the Club Captain, Junior Academy Manager, Membership Secretary and up to four (4) other members with specific responsibilities as the committee deems necessary for the running of the club. The officers and other Committee Members will be elected at the Annual General Meeting to perform the roles as assigned to them. As far as is practical the members of the committee should reflect the diversity of the club as a whole.
- (b) The Committee shall appoint a suitably qualified Club Welfare Officer (CWO), who will report to and sit on the Committee but who will not have a vote on matters considered by the Committee.
- (c) All Committee members must be members of the Club. At least three of the members of the committee must be unrelated to one another and must not be co-habiting. As far as is practical, all those appointed to the Committee should have relevant skills in the role that they fulfil. Every member of the Committee must declare any financial or other interest that

he may have in the business of the Committee and may not vote on any decision related to that matter.

- (d) The business of the Committee shall be decided on a simple majority vote of all committee members present at a meeting. In the event of a tied vote, the business will not be carried and the status quo ante will prevail.
- (e) The term of office for Committee members will be one year unless a member tenders their resignation in writing to the Chairman before this time has elapsed, and members shall be eligible for re-election without limit of time. Any Committee member who has not attended four consecutive meetings will be deemed to have resigned their position on the Committee, unless there are very good reasons for such non-attendance which will be determined by the Committee on receipt of the reasons from the member concerned. Attendance can be either by physical presence or via electronic means e.g. Skype, Whats App etc
- (f) The Committee will be responsible for adopting new policies, codes of practice and rules that affect the organisation and running of the Club. These may include (but are not limited to) regulations regarding membership, codes of conduct, finance, disciplinary procedures, welfare and any other matters the Committee deems necessary to the proper management of the Club. All such policies and regulations will be published on the Club website and will be deemed binding on all club members.
- (g) The Committee will have powers to appoint advisers to the Committee as necessary to fulfil its business or to co-opt additional members. Co-opted members will not have a vote.
- (h) Committee meetings will be convened by the Secretary of the Club and be held normally once a month but no less than 8 times per year. The business of the Committee will be as allowed by the Chairman in consultation with other members of the Committee.
- (i) The quorum required for business to be agreed at Committee meetings will be 4, including at least one of the officers. The secretary will keep a register of attendance which will be available to members on request
- (j) The Secretary will keep a written minute of all meetings which will be approved at the subsequent meeting as a true and accurate record of the meeting. The Chairman and Secretary will approve minutes as being a true record of proceedings either by signature, or by expressing approval electronically for subsequent signature.

#### **4 Membership**

- (a) Terms, conditions and categories of membership (including fees) will be decided by the committee (or an appointed sub-committee) and made available to existing and potential members via the Club website. The Club is open to anyone interested in promoting, coaching, volunteering or participating in cricket, regardless of sex, age, ability, ethnicity, nationality, sexual orientation, religious or other beliefs.
- (b) All members will be subject to the rules of this constitution and all other club regulations as published on the club website from time to time, and members will be deemed to accept all these rules and regulations and any codes of practice that the club has published on its website.
- (c) Individuals shall not be eligible to take part in the business of the Club, vote at general meetings or be eligible for selection of any Club team unless the applicable subscription has been paid by the due date and/or membership has been agreed by the Club committee.

#### **5 Annual General Meetings and Extraordinary General Meetings**

- (a) The Club will hold an Annual General Meeting (AGM) no later than 4 months after the close of the financial year to:
  - Approve the minutes of the previous year's AGM.
  - Receive reports from the Chairman and Secretary.
  - Receive a report from the Treasurer and approve the Annual Accounts.
  - Receive the Cricket report from the Club Captain
  - Elect the officers and members of the Committee.
  - Elect the President, 1st and 2nd XI Captains and Vice Captains and Fixtures Secretary
  - Consider any proposed changes to the Constitution.
  - Deal with other relevant business as allowed by the Chairman.
- (b) Notice of the AGM will be given by the club secretary at least 21 days before the date of the AGM. Notice published on the Club website will be considered properly given.
- (c) Nominations for officers and members of the committee must be sent to the secretary 14 days prior to the AGM.
- (d) Changes to the constitution may be proposed by the Committee, or by individual members with the support of at least 5 other members. Proposed changes from individual members must be sent to the Secretary prior to the AGM so that they may be circulated at least 7 days before the date of the AGM. Changes to the constitution will require a majority of at least 75% of the members eligible to vote and in attendance at the meeting in order to be

passed. For the purposes of this clause, publication on the Club website will be considered proper circulation.

- (e) All members except Associate and Honorary members have the right to vote at the AGM.
- (f) quorum for all general meetings of the Club will be 10. No attendance by proxy or by electronic means is allowed at general meetings, unless explicitly permitted by a majority of the committee and only by media determined by the committee..
- (g) In the event of a tied vote at a general meeting, the business will not be carried, and the status quo ante will prevail
- (h) An Extraordinary General Meeting (EGM) will be called by the Secretary and held within 21 days of a request to that effect from the Committee or from an application in writing to the Secretary supported by at least 20 of the members of the Club. The application must state the reason for the EGM and no other business may be transacted at such a meeting. The rights of members to attend and vote at an EGM will be identical to those set out above for an AGM.

## **6 Dissolution**

- (a) A resolution to dissolve the club can only be passed at a general meeting by a 75% majority vote of those present and eligible to vote.
- (b) In the event of dissolution, all debts should be cleared from club funds. Any assets of the club that remain following this will become the property of Bucks County Cricket Board.

## **7 Declaration**

This Constitution was adopted by the Management Committee of the Club, and will be put before the next general meeting of the Club for ratification

<b>Name</b>	<b>John Michael Beattie</b>	<b>Position</b>	Chairman
<b>Sign</b>		<b>Date</b>	10 September 2019

The following table does not form part of the constitution but is provided to assist in finding the detailed policies, codes of practice, rules and regulations that are in place in the club and published on the club website

- A. membership rules**
- B. codes of conduct**
- C. financial rules**

- D. disciplinary procedure**
- E. welfare policies and guidance**